



IT Technician – Witchford Village College
IT Technician – Downham Market Academy
37 hours a week/52 week contract

Grade 4 point 7-11 £19,554 - £21,166 pay award pending

The Morris Education Trust and Cambridgeshire Educational Trust are at an exciting time in our development where we will be merging in September 2020 to form a new Trust of four secondary schools, one primary and three sports centres located in Cambridgeshire and Norfolk. Our driving goal is to improve the quality and richness of the education that we offer to our young people and ICT forms pivotal part of that vision.

With the expansion of our Trust we are now looking to appoint two enthusiastic IT Technicians to start in September and will be based at Witchford Village College and Downham Market Academy. These varied roles, offers many opportunities to strengthen knowledge and gain experience in an exciting educational environment working with a skilled professional team who will help to create exceptional places of learning in our Trust.

Working closely with the Network Manager, the focus will be to provide technical knowledge and support to staff and students in all aspects of ICT equipment and software use, setting up and maintaining ICT and Media equipment, installing software and hardware - including the updating of drivers and anti-malware software, service packs, software patches and updates. You will be play a key part in supporting our innovation scheme to offer iPads to all students. In addition, you will be creating user accounts for staff and students, setting up and operating College visual and audio systems, attending our events and functions, where necessary. You will also assist the Network Manager with the maintenance of the Trust websites and digital signage systems and the Trust ICT network infrastructure, including working on the future development and expansion of systems to ensure that the new Trust is able to provide excellent learning resources and classroom experiences.

These roles require someone with good knowledge and working practice of the Microsoft Office productivity tool set, an appreciation of multi-user networked environments with a varied range of devices. You will have excellent communication skills with a commitment to deliver an outstanding service. Just as important as your technical skills, you will be the kind of person who takes ownership of issues and manages them through to resolution. So bring your talents to our College Academies and be part of our friendly, welcoming and supportive team.

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment. All staff will be subject to an enhanced DBS check.

To apply for this role, please visit our website on www.tmet.org.uk for an application pack and further details. Please send completed application forms to Rachel Speake - rspeake@tmet.org.uk.

The closing date for applications is 14th September 2020, however we reserve the right to close the vacancy sooner should we find the right candidate.